



Republic of the Philippines  
**Department of Education**  
REGION X  
DIVISION OF CAGAYAN DE ORO CITY

OFFICE DIVISION OF CAGAYAN DE ORO CITY  
CAGAYAN DE ORO CITY  
**RELEASED**  
DATE: APR 11 2024

Office of the Schools Division Superintendent

8 April 2024

OFFICE MEMORANDUM

No. 57 s.2024

TO: ROCHELLE A. LUZANO  
Education Program Supervisor

PARTICIPATION TO THE CAPACITY BUILDING OF FIELD PERSONNEL ON THE  
ANALYSIS AND UTILIZATION OF THE NATIONAL ACHIEVEMENT TEST (NAT)  
RESULTS – PHASE 2

1. Pursuant to **Joint Memorandum Circular No. 066, s. 2024** you are hereby directed to attend the activity on April 14-20, 2024, at Cebu City.
2. Travel expenses and other allowable allowances will be charged against BEA funds to be downloaded to the Schools Division Office (SDO), subject to the usual government accounting and auditing rules and regulations upon submission of required documents.
3. Service credits or compensatory time-off (CTO) shall be granted for working days that will fall on holidays or weekends in accordance with the CSC and DBM Joint Circular No. 2, s. 2004.
4. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment is accorded to all personnel regardless of age, gender and sexual orientation, disability, religion, and ethnicity.
5. Immediate compliance with this Memorandum is desired.

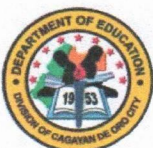
**ROY ANGELO E. GAZO**  
Schools Division Superintendent

Encl.: As stated

To be indicated in the Perpetual Index  
under the following subjects:

ASSESSMENTS    DATA ANALYSIS    NATIONAL ACHIEVEMENT TEST

RAL-/OM- participation to the capacity building of field personnel on the analysis and utilization of the national achievement test (NAT) results – phase 2  
April 4, 2024




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Republic of the Philippines  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING  
OFFICE OF THE UNDERSECRETARY FOR GOVERNANCE AND FIELD OPERATIONS

Joint Memorandum Circular No. 066, s. 2024

TO : **REGIONAL DIRECTORS  
MINISTER, MINISTRY OF BASIC, HIGHER AND TECHNICAL  
EDUCATION - BARMM  
SCHOOLS DIVISION SUPERINTENDENTS**

FROM :   
**GINA O. GONONG**  
Undersecretary for Curriculum and Teaching

  
**ATTY. REVSEE A. ESCOBEDO**  
Undersecretary for Operations

SUBJECT : **CAPACITY BUILDING OF FIELD PERSONNEL ON THE  
ANALYSIS AND UTILIZATION OF THE NATIONAL  
ACHIEVEMENT TEST (NAT) RESULTS - PHASE 2**

DATE : March 6, 2024

The Department of Education (DepEd), through the Bureau of Education Assessment (BEA), in collaboration with the Asian Development Bank (ADB), will conduct the second phase of the **Capacity Building of Field Personnel on the Analysis and Utilization of the National Achievement Test (NAT) Results**.

Field personnel from the Regional Offices (ROs) and Schools Division Offices (SDOs) shall be trained in data analysis as well as proper utilization of the NAT for Grade 12 (NATG12) results from SY 2022-2023. Specifically, the activity aims to:

1. provide participants with an understanding of the following:
  - a. scope and use of large-scale assessments
  - b. gap between large-scale assessments and classroom assessments
2. demonstrate the use of statistical software package (i.e., jamovi) to effectively use in analyzing data;
3. analyze the regional and division-level NATG12 data and utilize its results for their decision-making; and
4. craft an action plan for each region and division based on their NATG12 data analysis results.

The capacity building shall be conducted in four clusters within **five days (exclusive of travel dates)** as shown below:

Cluster	Region	Target Schedule
1	VII, VIII, IX, X	April 2024
2	I, II, III, CAR	April 2024
3	NCR, XI, XII, Caraga, BARMM	May 2024
4	IV-A, IV-B, V, VI	May 2024

The specific dates and venue per cluster shall be announced separately through an advisory. The target participants for the said activity shall meet the following qualification

Office	Number of Representatives	Qualifications
RO	1 per region	<p>The <b>RO</b> representative must have:</p> <ul style="list-style-type: none"> <li>background in statistics, particularly interpretation of descriptive statistics (e.g., mean, standard deviations, percentiles), basic concepts of hypothesis testing, interpretation of statistical tests (e.g., correlation analysis, test for mean differences among groups);</li> <li>experience in using any statistical software package used for the analysis of statistical data (e.g., SPSS, jamovi, RStudio, etc.); and</li> <li>an appointment as a Mathematics or Science Education Program Supervisor.</li> </ul>
SDO	1 per division	The <b>SDO</b> representative must have the same set of qualifications as the RO representative.

Experience or involvement in the administration of any large-scale assessment (national or international) managed by BEA, such as having the designation of regional/division testing coordinator, is **NOT required to be the identified representative**. **Only one representative** from each RO and SDO shall be accommodated per cluster within the given schedule due to budget constraints.

Representatives from the **first phase** of the capacity building held in Cebu City on **November 13-17, 2023** are recommended representatives in the **second phase** as long as they meet the qualifications given above.

Identified representatives must bring their laptops with the installed statistical software **jamovi** which is **downloadable from jamovi.org**. In addition, they must register and take the **PRE-TEST** on or before **March 22, 2024**, through this link: <https://bit.ly/DLI2-2Pre-Test>.

Travel and other allowable expenses shall be downloaded to ROs and SDOs except BARMM.

Immediate dissemination of this memorandum is desired.



Republic of the Philippines  
**Department of Education**  
 BUREAU OF EDUCATION ASSESSMENT

Office of the Director

## ADVISORY

April 1, 2024

### CAPACITY BUILDING OF FIELD PERSONNEL ON THE ANALYSIS AND UTILIZATION OF THE NATIONAL ACHIEVEMENT TEST (NAT) RESULTS - PHASE 2

In view of the second phase of the **Capacity Building of Field Personnel on the Analysis and Utilization of the National Achievement Test (NAT) Results** per **Joint Memorandum Circular No. 066, s. 2024**, the Department of Education (DepEd), through the Bureau of Education Assessment (BEA), in collaboration with the Asian Development Bank (ADB), shall conduct the capacity-building activity in four clusters within **five days (exclusive of travel dates)** with details below:

Cluster	Regions	Location	Schedule
1	VII, VIII, IX, X	Cebu City	April 14-20, 2024
2	I, II, III, CAR	Tuguegarao City	April 21-27, 2024
3	NCR, XI, XII, Caraga, BARM	General Santos City	May 5-11, 2024
4	IV-A, IV-B, V, VI	Batangas	May 12-18, 2024

The travel itinerary of the participants is as follows:

Cluster	Day 0 (Travel)	Days 1 to 5	Day 6
	Check-in at 2:00 p.m. First Meal - PM Snack at 3:00 p.m.	Capacity Building Activities	Check-out at noon Last Meal - Lunch
1	April 14, 2024	April 15-19, 2024	April 20, 2024
2	April 21, 2024	April 22-26, 2024	April 27, 2024
3	May 5, 2024	May 5-10, 2024	May 11, 2024
4	May 12, 2024	May 13-17, 2024	May 18, 2024

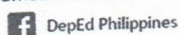
The specific venue per cluster shall be announced separately through another advisory. Identified representatives are expected to register and take the **PRE-TEST** on or before **April 5, 2024**, through this link: <https://bit.ly/DLI2-2Pre-Test>.

Immediate dissemination of this Advisory is desired.

**NELIA V. BENITO, PhD, CESO IV**  
 Director IV



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